Tender inquiry for service maintenance contract for Repair/Maintenance of Smoke Alarm System

Scheduled to invitation to advertisement tender:

<table>
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<tr>
<th>Last date of issuance of tender</th>
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<tr>
<td>Last date of receipt of tender</td>
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<td>Last time of receipt of tender</td>
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<td>Date &amp; time of opening</td>
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Note:
Please read the following notes and instructions carefully.

1. Rates should be quoted for Repair/maintenance of existing smoke alarm system with one year warranty as per terms & conditions attached.
2. Overwriting/cutting should be avoided, if inevitable must be signed.
3. Quotation should be sealed and write the tender category and opening date on envelope.
4. Please sign and stamp each paper of tender for this office.
5. Any offer not received as per terms and conditions of the tender inquiry is liable to be ignored.

No offer shall be considered if:
- Received without call deposit (2% of the quoted value) from the firm
- It is received after the time and date fixed for its receipt.
- The tender is unsigned.
- The offer is ambiguous
- The offer is conditional
- The offer is from a firm, black listed, suspended or removed from the approved list.
- The offer is received by telegram
- Offer received shorter validity than required.
- Received without original tender receipt.

Terms and condition:
Copy of terms and conditions is attached which should be read carefully and signed by the tenderer and enclosed along with the quotation.

Medical superintendent
Faisalabad institute of cardiology,
REPAIR / MAINTENANCE OF SMOKE ALARM SYSTEM
FAISALABAD INSTITUTE OF CARDIOLOGY, FAISALABAD.
Tender price Rs.1000/- (Non refundable)

FIRM / COMPANY INFORMATION:
- Firm/company information

- Head office address:

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- The contracting firm shall maintain an office with regular staff in Faisalabad during contract period

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- Please mention chamber of commerce Registration (CCR) (Please attach the copy):

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- Firm must have National Tax Number and General Sale Tax Number (Please do attach the copy)

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<th>General Sale Tax Number</th>
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NOTE: QUOTATION OF FIRM WHICH DOES NOT HAVE NATIONAL TAX NUMBER NTN AND GENERAL SALES TAX NUMBER (GST) WILL NOT BE ENTERTAINED.

All terms & Conditions are accepted and quoted rates are inclusive of all taxes.

Signature and Name of Proprietor/ Authorized Person

______________________________

Firm Name

[Signature]
FAISALABAD INSTITUTE OF CARDIOLOGY, FAISALABAD

Terms and Conditions

1. The tenderer will visit the Bio-Medical Engineering Department and after checking the equipment/machine will submit the tender in the name of Medical Superintendent, Faisalabad Institute of Cardiology, Faisalabad under a sealed envelop bearing the name of the item tender number.

2. The tenderer will intimate the part/parts with the cost of each required to be replaced from the equipment/instrument. He will also intimate the repair charges if any. The estimate without detail will not be accepted.

3. A certificate should be given by the tenderers that the parts required to be replaced shall be genuine/brand new form the manufacturer. In this connection, a certificate should be given by the tenderers that they will be responsible for free replacement of faulty part/parts during the guarantee/warranty period which is one year from the receipt/handing over of repaired machine/equipment/instrument of the same faulty parts.

4. The outer cover of envelop should indicate the name, address, tender number and date for opening.

5. The rates quoted will be valid to up to 06 months from the date of opening the tender.

6. The successful tenderer will be bound to repair the equipment/instrument within stipulated time from the receipt of confirmed order or decided by the authority, preferably on sight (within hospital premises) if the contractor fails to repair the articles within the prescribed time limits given in the repair order, the authority reserve the right to impose penalty in addition to forfeit of security and black listing of the firms.

7. The tenderer should quote their firm and final rates both in words as well as in figures.

8. The tenderer who are not registered with FIC for repair/tender/quotation should submit a deposit at call of the amount in rupees 2% earnest money in favor of the Faisalabad Institute of Cardiology - Security Account that will be return under rules. Any call deposit of the firm already with FIC is not considerable. The tenderers who are registered with FIC for repair not required to deposit this earnest money.

9. After completion of the work done, a security deposit of 5% will be deducted under the rule.

10. Quote the final price inclusive of all kinds of taxes etc.

11. Replacement parts should be brand new imported from their manufacturer. The old parts replaced from the machine/equipment/instrument will be return to the Bio-Medical Engineering Department of this institute.

\[\text{Signature}\]
12. Any erasing / cutting / crossing etc appearing in the offer must be properly signed by the person signing the tender. Moreover, all pages of the tenders must also be properly signed. Offers with any overwriting shall in no circumstances will be accepted.

13. Following must be enclosed with the tender:
   - Copy of the NIC of authorized person of the firm.
   - Call deposit (only for non-registered firm).
   - Photocopy of GST. IT Registration.
   - Undertaking to refund any rate discrepancy other as above.

14. Payment will be made after commissioning / handing over and satisfactory report from inspection committee of repair.

15. The detail of repairable and replaceable spare parts should be given on enclosed performa.

16. In case of imported spare parts, import documents should be produced at the time of inspection and the firm undertake that parts are genuine, brand new and in the original packing of the manufacturer.

17. Successful tenderer will have to give 95% uptime guarantee for machinery and equipment, breakdown time will extend to warranty period equally.

18. The firm should have test & tools equipment to calibrate equipment according to the manufacturers specification and standards.

All terms & Conditions are accepted and quoted rates are inclusive of all taxes.

Signature and Name of Proprietor/ Authorized Person

Firm Name

Medical superintendent
Faisalabad institute of cardiology,
Faisalabad